

Salina Library  
Board of Trustees  
Meeting Minutes  
January 24, 2022  
7:00 p.m. via Zoom

Trustees attending: Frank Pappalardo, Adria Ripka, Keith Miller, Karen Ingeman, Ken Nichols, Kris Nichols, Debbie Stack. Excused: JoAnn Bohn.  
Staff attending: Director, Jeannine Chubon; Librarians, Monica Norton, Jennifer Ranger.

1. Call to order: President Frank Pappalardo at 7:01
2. Minutes: Motion to accept by Adria Ripka, second by Ken Nichols. Motion carried.
3. Treasurer's report: Read by Keith Miller. Motion to accept by Debbie Stack, second by Karen Ingeman. Motion carried.
4. Staff reports
  - a) Director:
    - A look at balance sheets with comparisons over years. Final payment for grants yet to come. Staff raises reflected in fourth quarter.
    - Trustees Stack and Pappalardo offered ideas on seeking grants.
    - Monthly statistics continue to improve.
    - COVID masks and test kits distributed for Town of Salina.
    - 2022 propositions sent to North Syracuse and Lyncourt School districts.
    - Telephone service has changed, now seeking way to continue popular faxing service for public at a reasonable cost.
    - Winter Blues a promotion to encourage library use during winter months.
    - Hallway book sale in effect once again. 2022 book sale dates scheduled.
    - Technology updates and improvements continue.
    - Susan entered OCPL Billboard contest promoting early literacy.
  - b) Youth Services Librarian
    - Creating new names and formats for youth book clubs
    - Craft kits of all types continue to be extremely popular
    - Beginning work on summer programs and craft kits
  - c) Digital Services Librarian
    - Attended webinar, "Digital Navigators—Part I"
    - One on one instruction sessions gaining attendees after COVID
    - Revising Incident Report form
5. Old Business  
None
6. New Business  
None
7. Committee Reports  
None
8. President's Report
  - Frank Pappalardo has sent letter to new Town of Salina Supervisor, Nick Paro, inviting him to attend a Board meeting. Board members commended the action.
10. Adjournment: Meeting adjourned by Keith Miller at 7:43