

Salina Library Board of Trustees  
Meeting Minutes  
January 23, 2023  
7:00 PM

Present: Frank Pappalardo, Adria Ripka, Keith Miller, Karen Ingeman, Kris Nichols, Ken Nichols, Jo Ann Bohn, Debbie Stack, Jeannine Chubon, Monica Norton, and Jennifer Ranger

1. The meeting was called to order at 7:02 p.m.
2. Public Comments: None
3. Minutes from the November 21, 2022 meeting were reviewed. (Note: no business was conducted by the Board in December, 2022 due to a lack of quorum.) Motion to approve the minutes made by Adria Ripka and seconded by Keith Miller. All in favor. Motion carried.
4. Treasurer's Report: Keith Miller noted that he would be presenting two reports: one for November, 2022 and the second for December, 2022. Motion to accept the November, 2022 report for audit was made by Adria Ripka and seconded by Debbie Stack. All in favor. Motion carried. Motion to accept the December, 2022 report for audit was made by Ken Nichols and seconded by Kris Nichols. All in favor. Motion carried. The Board reviewed financial bank statements for both November and December, 2022.
5. Staff Reports:
  - a. Director: The Budget Comparison for 2022 showed that the library is positive. COVID-19 has consistently been impacting sick time, so that fact will be taken into account for the 2023 budget. The monthly Statistics Report was also positive, with most categories up over last year. 2023 Proposition requests were sent to the North Syracuse and Lyncourt School Districts. A draft of the revised Employee Handbook will soon be ready for review. Balance of report is on file.
  - b. Youth Services Librarian: The Teen Gingerbread House program was back in December and proved popular. Planning for February school break activities is underway. Balance of report is on file.
  - c. Digital Librarian Report: Personalized Tech Assistance appointments continue to be popular. Inventorying of adult non-fiction section is underway. She and Monica ran a LEGO Club program for children and teens with another soon to be offered. She continues to take advantage of webinars. Balance of report is on file.
6. Old Business: None
7. New Business:
  - a. Debbie Stack suggested that the staff look into Dollar General Foundation literacy grants, including one for summer reading. Deadlines for some of the grant opportunities are in February; the Youth Literacy grant application will be available March 9, 2023.
8. Committee Reports: None
9. President's Report: None

10. Adjournment: meeting was adjourned at 7:41 p.m.

Respectfully submitted by Debbie J. Stack, Secretary