

Salina Library  
Board of Trustees  
Meeting Minutes  
October 18, 2021  
7:00 p.m.  
Library meeting room

Trustees attending: JoAnn Bohn, Adria Ripka, Karen Ingeman, Keith Miller, Ken Nichols,  
Kris Nichols, Debbie Stack

Trustees absent: Frank Pappalardo

Staff attending: Director, Jeannine Chubon; Librarians, Monica Norton, Jennifer Ranger

1. Call to order: Vice-President Adria Ripka at 7:05
2. Minutes: Motion to accept by Ken Nichols, second by Debbie Stack. Motion carried.
3. Treasurer's report: Read by Keith Miller. Motion to accept by JoAnn Bohn, second by Adria Ripka. Motion carried.
  - a) Review of financial documents
  - b) Budget comparison with current spending
4. Staff reports
  - a) Director:
    - Library statistics improving
    - Special Legislative Project approved with support from Assembly member, Pam Hunter. Designated for carpeting and paint.
    - 2022 tax cap form submitted to State Comptroller's office
    - NYS minimum wage to increase. \$14.00 per hour budgeted.
    - Continuing telephone issues. Verizon to be new provider.
    - MOU approved by member libraries, then to be presented to OCPL Board.
  - b) Youth Services Librarian
    - outdoor programming held when weather cooperative
    - Trick or Treat night to be held at Library.....goodies and special craft kit
    - Several occasions of extreme behavior by three teens. Authorities called in for assistance. Youth banned from library.
  - c). Digital Services Librarian
    - several webinars with focus on services and possible grants
    - Polaris LEAP webinar will result in one on one training for all staff
5. Old Business
  - Query from Debbie Stack about length of trustee term. Stack will be serving the remainder of Charles McGraw's term which extends to May 2023.
6. New Business
  - a) 2022 holiday calendar proposal. Motion to accept by Karen Ingeman, second by Kris Nichols. Motion carried.
  - b) Circulation policy. Updated segments to apply to new services. Motion to accept by Ken Nichols, second by Karen Ingeman. Motion carried.
  - c) Sexual Harassment Policy. Review of policy with no changes. Motion to accept by Adria Ripka, second by Debbie Stack. Motion carried.
7. Committee Reports
  - None

8. President's Report  
None

9. Library Trustees Association Report  
Group will have a presence at the November 2021 NYLA Conference

10. Adjournment  
Meeting adjourned by Keith Miller at 8:01