

Salina Library Board of Trustees
Meeting Minutes
October 17, 2022

Present: Frank Pappalardo, Adria Ripka, Keith Miller, Karen Ingeman, Kris Nichols, Ken Nichols, Jo Ann Bohn, Debbie Stack, Jeannine Chubon, Monica Norton, and Jennifer Ranger

1. The meeting was called to order at 7:03 p.m.
2. Public Comments: None
3. Minutes from the September 19, 2022 meeting were reviewed. Motion to approve as amended (inclusion of Karen Ingeman's name in present list and correction of spelling of Keith Miller's last name) by Keith Miller, seconded by Kris Nichols. All in favor. Motion carried.
4. Treasurer's Report: The report was presented by Keith Miller. Motion to accept the report for audit was made by Adria Ripka, second by Ken Nichols. All in favor. Motion carried. The Board reviewed financial bank statements.
5. Staff Reports:
 - a. Director: The monthly Statistics Report was positive, including a 6% increase YTD in terms of checkout of materials and the highest ever website visits. The library visit by Assemblyperson Pamela Hunter on October 17, 2022 went very well. She is both a user and major supporter of libraries. The Budget Comparison was also positive with the exception of a couple of categories, such as utilities, and State Unemployment (can not anticipate NYS surcharges) may exceed budget dollars. Balance of report is on file.
 - b. Youth Services Librarian: Planning and marketing for some restored pre-pandemic programming like Teen Warriors. Monica and Jennifer have been putting together their November NYLA Conference Table Talk presentation. Balance of report is on file.
 - c. Digital Librarian Report: Ordering of materials was a major focus. Jennifer ran this month's Lego Club. One-on-One technology appointments remain popular. She continues to take advantage of webinars. Balance of report is on file.
6. Old Business: None
7. New Business:
 - a. Public Comments Policy: This new policy was discussed. Motion to approve the policy as written by Keith Miller and seconded by Karen Ingeman. All in favor. Motion carried.
 - b. 2023 Holidays: The 2023 holiday schedule was reviewed. Motion to approve the schedule by Ken Nichols and seconded by Kris Nichols. All in favor. Motion carried.
8. Committee Reports: None
9. President's Report: None
10. Adjournment: meeting was adjourned at 7:35 p.m.