

Salina Library Board of Trustees
Meeting Minutes: October 17, 2023

Present: Frank Pappalardo, Adria Ripka, Keith Miller, Kris Nichols, Ken Nichols, Jo Ann Bohn, Debbie Stack, Jeannine Chubon, Monica Norton, and Jennifer Ranger

1. The meeting was called to order at 7:04 p.m. by President Pappalardo
2. Public Comments: None
3. Minutes from the September 18, 2023 meeting were reviewed. Motion to approve by Adria Ripka, seconded by Keith Miller. Approved unanimously. Motion carried.
4. Treasurer's Report: The report was presented by Keith Miller. Motion to accept the report for audit was made by Jo Ann Bohn, seconded by Ken Nichols. Approved unanimously. Motion carried. The Board reviewed financial bank statements.
5. Staff Reports:
 - a. Director: The statistical report for the month showed continued growth in Overdrive, Hoopla, website usage, and patron usage. There has been an increase in disruptive library behavior from tweens/teens so exploring options to de-escalate the situation. Susan oversaw the server change. As a circulation staff position has become vacant, Jeannine requested approval to hire a candidate she had interviewed. A motion to hire Nichole Votaw to fill the position was made by Debbie Stack, seconded by Jo Ann Bohn. Approved unanimously. Motion carried. Balance of report is on file.
 - b. Youth Services Librarian: She has been weeding and moving materials in the Children and Teen areas, attending helpful meetings and webinars, and creating book lists for the middle school students, aligned to their ELA reading for the school year. Balance of report is on file.
 - c. Digital Librarian Report: She has been ordering materials and providing personalized technology assistance to patrons. She has attended meetings and assisted library staff regarding upcoming changes to the circulation software. Balance of report is on file.
6. Old Business:
 - a. 2024 Proposed Budget: The Board reviewed the budget. Motion to accept the proposed 2024 budget with a 2% increase was made by Keith Miller, seconded by Ken Nichols. Approved unanimously. Motion carried.
7. New Business:
 - a. 2024 Library Holidays: The Board reviewed the proposed 2024 Library Holiday schedule. Motion to accept the proposed 2024 Library Holidays schedule as amended was made by Debbie Stack, seconded by Kris Nichols. Approved unanimously. Motion carried.
8. Committee Reports: None
9. President's Report: None
10. Adjournment: meeting was adjourned at 7:46 p.m.

Respectfully submitted by Debbie J. Stack, Secretary