

Salina Library Board of Trustees
Meeting Minutes
October 21, 2024

Present: Frank Pappalardo, Keith Miller, Adria Ripka, Jo Ann Bohn, Debbie Stack, Ken Nichols, Kris Nichols, Monica Norton, and Jennifer Ranger. Excused: Jeannine Chubon

1. The meeting was called to order at 7:00 p.m. by President Pappalardo
2. Public Comments: None
3. Minutes of the September 16, 2024 meeting were reviewed. Motion to approve as submitted was made by Adria Ripka, seconded by Jo Ann Bohn. Approved unanimously. Motion carried.
4. Treasurer's Report: The September 2024 financial report was presented by Keith Miller. Motion to accept the September 2024 report for audit was made by Kris Nichols, seconded by Ken Nichols. Approved unanimously. Motion carried. The Board reviewed the financial bank statements.
5. Staff Reports:
 - a. Director: The tax cap compliance form was submitted. A quote from Superior Seal & Paving to repair the parking lot was accepted. The roof was inspected, debris removed and gutters cleaned. Final approval of the CREST Grant is still pending. Monthly statistics show increases in Overdrive, computer use, and website visits. Balance of report is on file.
 - b. Youth Services Librarian: She was busy with Trunk or Treat events – over 300 visited the Library's booth at Roxboro Elementary and over 100 at Lyncourt. Some new teens attended the Haunted Paintings event. She attended the Lyncourt Neighborhood Watch meeting to talk about the library and also attended the Town of Salina Comprehensive Plan Open House. She finished weeding the Children and Teen areas. She participated, online, in the SLJ Day of Dialog and a webinar about supporting ELLs. Balance of report is on file.
 - c. Digital Services Librarian Report: The past month was busy with ordering materials and providing personalized technology assistance to patrons. She also weeded the adult reference, adult DVD, and music CD sections. She attended webinars on a variety of topics and Outreach Services and Adult services virtual meetings. Balance of report is on file.
6. Unfinished Business:
 - a. Strategic Plan: The Board discussed the recommended Strategic Planning webinar, which many Board members viewed and indicated it would prefer dedicated Strategic Planning meetings rather than incorporate this topic into regular monthly Board meetings.
7. New Business:
 - a. Fair Labor Standards Act Changes:

Following discussion, a motion was made by Debbie Stack, seconded by Adria Ripka, to reclassify the youth services librarian, digital services librarian, and technology coordinator positions to salaried non-exempt. Approved unanimously. Motion carried.

b. 2025 Library Holidays:

Following discussion, a motion was made by Keith Miller, seconded by JoAnn Bohn, to change the Library's holiday schedule to align more closer to OCPL's. This change adds the day after Thanksgiving and President's Day as holidays. In addition, the Library will close at 5 p.m. on the day before Thanksgiving and New Year's Eve. Approved unanimously. Motion carried.

8. Committee Reports: None

9. President's Report: None

10. Adjournment: meeting was adjourned at 7:31 p.m. Next meeting is scheduled for Monday, November 18 at 7:00 p.m.

Respectfully submitted by Debbie J. Stack, Secretary