Salina Library Board of Trustees
Meeting Minutes
October 19, 2026

Present: Adria Ripka, Keith Miller, Jo Ann Bohn, Ken Nichols, Kris Nichols, Debbie Stack, Jeannine Chubon, and Jennifer Ranger. Excused: Frank Pappalardo, Monica Norton

1. The meeting was called to order at 7:04 p.m. by Vice President Ripka.

2. Public Comments: None

3. Minutes of the September 21, 2026 meeting were reviewed. Motion to approve as submitted was made by Keith Miller, seconded by Kris Nichols. Approved unanimously. Motion carried.

4. Treasurer's Report: The September 2026 financial report was presented by Keith Miller. Motion to accept the report for audit was made by Debbie Stack, seconded by Ken Nichols. Approved unanimously. Motion carried. The Board reviewed the financial bank statements.

5. Staff Reports:
    a. Director: September 2026 vs. September 2025 showed growth in Overdrive, Hoopla, adult program attendance, make & take usage, and outreach. The budget review (January-September) looks good with no concerns. The tax cap form was submitted. A second meeting was held with the CLRC grants advisor generating a list of possible grantors. Monica, Janet and I met with Town of Salina Recreation Center staff and the Mattydale Market Coordinator to plan the children's holiday party, to be held at the center on Saturday, December 12 from 1 to 5 p.m. Susan is working to ensure we have an ADA Compliant website by February 2027. Balance of the Director's Report is on file.
    b. Youth Services Librarian: I finished weeding the Children and most of the Teen areas in time for the book sale. Two of our Teen Warriors worked alongside the Mattydale Junior Firefighters to help move the book sale boxes into the Community Room, and I helped to set up the children's items for the sale. This past month, we had 2 new volunteers join the Teen Warriors. The Warriors started putting together goody bags for Trunk or Treat events that the library is attending. One of the teens who helped move boxes, stayed later and helped put together more bags. At the end of September, I attended the Lyncourt Resource Fair. This year, they held it along with Curriculum Night, which helped bring in a good-sized crowd. Over this past weekend, I attended the Lyncourt PTO Trunk or Treat, along with two of our teen volunteers. We talked to 105 people and gave away 60 goodie bags. Each bag has a library bookmark, a glowstick bracelet, and Smarties. Several bags also have a special treat from Simon & Schuster publishers, from event kits that they sent to the library. Balance of report is on file.
    c. Digital Services Librarian Report: The past month in digital services has been busy spent ordering non-fiction books, DVDs, CDs, eBooks, and eAudio books; as well as providing personalized technology assistance to patrons. I weeded all of the physical book and media sections assigned to me in preparation for our annual book sale. I attended webinars regarding building better reader connections using NoveList, talking to patrons about AI, and using AI in the library. I virtually attended an OCPL training regarding weeding. I virtually attended an Outreach Services meeting, an OCPL AI Community of Practice meeting, and an Adult Services meeting. Monica and I held a meeting of our LEGO® Club for children. I presented at the Mattydale seniors' group about my

upcoming AI program and answered questions about library programs and the upcoming book sale. I also helped set up for the annual book sale. In the remainder of October and beginning of November, I will continue to order non-fiction books, DVDs, CDs, eBooks, and eAudio books; as well as offer personalized technology assistance to patrons. I will assist Monica with a LEGO® Club for children. I will present an introduction to AI program for adults. I will help take down the book sale. I will assist Monica with the Roxboro Trunk-or-Treat event. In addition, I will continue to attend valuable meetings, trainings, and webinars. Balance of report is on file.

6. Unfinished Business: None

7. New Business
    a. 2027 Proposed Budget
    Motion to approve the 2027 proposed budget was made by Jo Ann Bohn, seconded by Keith Miller.. Approved unanimously. Motion carried.
    b. 2027 Holiday Schedule
    The 2027 holiday schedule was reviewed. Motion to approve made by Debbie Stack, seconded by Ken Nichols. Approved unanimously. Motion carried.
    c. 2027 Subscription to Growing Libraries
    In support of one of our strategic objectives regarding the marketing of the library, information about Growing Libraries, a firm that helps libraries, using data, to reach out to local households was reviewed. A motion to approve a 2027 subscription to Growing Libraries was made by Debbie Stack, seconded by Adria Ripka. Approved unanimously. Motion carried.
    d. Annual financial review
    The need for an annual financial review, a requirement for state grant funding, was discussed. Motion to approve funds, not to exceed $5000, for the creation of an annual review for the year 2025, was made by Adria Ripka, seconded by Debbie Stack. Approved unanimously. Motion carried.

8. Committee Reports: None

9. President's Report: None

10. Adjournment: meeting was adjourned at 7:46 p.m. Next meeting is scheduled for Monday, November 16, 2026 at 7:00 pm.

Respectfully submitted by Debbie J. Stack, Secretary