

Salina Library Board of Trustees  
Meeting Minutes  
November 18, 2024

Present: Frank Pappalardo, Adria Ripka, Jo Ann Bohn, Debbie Stack, Ken Nichols, Kris Nichols, Jeannine Chubon, Monica Norton, and Jennifer Ranger. Excused: Keith Miller

1. The meeting was called to order at 7:01 p.m. by President Pappalardo
2. Public Comments: None
3. Minutes of the October 21, 2024 meeting were reviewed. Motion to approve as submitted was made by Frank Pappalardo, seconded by Kris Nichols. Approved unanimously. Motion carried.
4. Treasurer's Report: The October 2024 financial report was presented by Frank Pappalardo. Motion to accept the October 2024 report for audit was made by Debbie Stack, seconded by Adria Ripka. Approved unanimously. Motion carried. The Board reviewed the financial bank statements.
5. Staff Reports:
  - a. Director: Thanks to Ken Nichols' art auction proceeds, the library was able to purchase an art hanging system for the teen room. The parking lot repair and fall maintenance were completed. The Friends of the Library fall book sale was very successful. Susan is completing set up of the new copier. December 14 the Library is hosting a community holiday party. New registrations, website visits, and use of Overdrive and Hoopla were all up for the month of October as compared to October 2023. Balance of report is on file.
  - b. Youth Services Librarian: Halloween events resulted in goodies and library information being distributed to about 300 children and their families. Attended valuable sessions at the NYLA conference, which was in Syracuse this year. Busy working on programming for December, including the school break, and getting ready to introduce some new regular programs for young children and teens in 2025. Balance of report is on file.
  - c. Digital Services Librarian Report: Attended several virtual meetings and training including a Polaris upgrade demo. Personalized technology assistance continues to be well utilized by patrons. Balance of report is on file.
6. Unfinished Business:
  - a. Strategic Plan: The Board discussed the recommended Strategic Planning webinar, which many Board members viewed and indicated it would prefer dedicated Strategic Planning meetings rather than incorporate this topic into regular monthly Board meetings. The first meeting is scheduled for 6:30 p.m. on Monday, January 27.
7. New Business:
  - a. 2025 Budget: Motion to accept the 2025 budget as presented by Director Chubon was made by Adria Ripka, seconded by Jo Ann Bohn. Approved unanimously. Motion carried.
  - b. Holiday Bonuses: Staff holiday bonuses were reviewed. Motion to accept the proposed bonuses was made by Adria Ripka, seconded by Ken Nichols. Approved unanimously. Motion carried.

8. Committee Reports: None

9. President's Report: None

10. Adjournment: meeting was adjourned at 7:42 p.m. Next meeting is scheduled for Monday, December 16 at 7:00 p.m.

Respectfully submitted by Debbie J. Stack, Secretary