

Salina Library Board of Trustees
Meeting Minutes
December 16, 2024

Present: Frank Pappalardo, Adria Ripka, Keith Miller, Debbie Stack, Ken Nichols, Kris Nichols, Jeannine Chubon, Monica Norton, and Jennifer Ranger. Excused: Jo Ann Bohn

1. The meeting was called to order at 7:05 p.m. by President Pappalardo
2. Public Comments: None
3. Minutes of the November 18, 2024 meeting were reviewed. Motion to approve as submitted was made by Adria Ripka, seconded by Kris Nichols. Approved unanimously. Motion carried.
4. Treasurer's Report: The November 2024 financial report was presented by Keith Miller. Motion to accept the November 2024 report for audit was made by Adria Ripka, seconded by Ken Nichols. Approved unanimously. Motion carried. The Board reviewed the financial bank statements.
5. Staff Reports:
 - a. Director: Final approval is pending for the Crest grant. The Town of Salina budget was passed which included library support. New registrations, computer use, website visits, and use of Overdrive and Hoopla were all up for the month of November as compared to November 2023. Individual and group outreach had significant numbers. Balance of report is on file.
 - b. Youth Services Librarian: She tabled at the Lyncourt Cultural Festival which reflected the diversity of the Lyncourt community. Four new teens joined the Library's Volunteer Teen Warriors. Planning is underway for December break programming as well as a Noon Year's Eve party. Balance of report is on file.
 - c. Digital Services Librarian Report: Busy with ordering of materials and personalized technology assistance. Attended webinars regarding grant writing and what to expect from movies and DVDs in 2025. Balance of report is on file.
6. Unfinished Business:
 - a. Strategic Plan: Director Chubon provided the Board with a number of helpful documents to review in preparation for the creation of our updated Strategic Plan in 2025. The Board's first strategic planning meeting is scheduled for 6:30 p.m., Monday, January 27.
7. New Business:
 - a. All State Fire & Security Cell Communicator: A motion to approve this proposal for the purchase and installation of equipment for the conversion of the security alarm to cell service was made by Debbie Stack, seconded by Kris Nichols. Approved unanimously. Motion carried.
 - b. Northland Communications Proposal: A motion to accept this proposal for a phone system upgrade was made by Keith Miller, seconded by Ken Nichols. Approved unanimously. Motion carried.
8. Committee Reports: None

9. President's Report: None

10. Adjournment: meeting was adjourned at 7:40 p.m. Next meeting is scheduled for Monday, January 27, 2025 at 7:00 p.m. (following the 6:30 p.m. strategic plan meeting)

Respectfully submitted by Debbie J. Stack, Secretary