

Salina Library Board of Trustees
Meeting Minutes
February 16, 2026

Present: Frank Pappalardo, Adria Ripka, Keith Miller, Debbie Stack, Jo Ann Bohn, Ken Nichols, Kris Nichols, Jeannine Chubon, Monica Norton, and Jennifer Ranger.

1. The meeting was called to order at 7:02 p.m. by President Pappalardo
2. Public Comments: None
3. Minutes of the December 15, 2025 meeting were reviewed (as the January meeting was cancelled due to inclement weather). Motion to approve as submitted, with two small corrections, was made by Keith Miller, seconded by Kris Nichols. Approved unanimously. Motion carried.
4. Treasurer's Report: The December, 2025 financial report was presented by Keith Miller. Motion to accept the December, 2025 report for audit was made by Adria Ripka, seconded by Jo Ann Bohn. Approved unanimously. Motion carried. The January, 2026 financial report was presented by Keith Miller. Motion to accept the January, 2026 report for audit was made by Jo Ann Bohn, seconded by Adria Ripka. Approved unanimously. Motion carried. Board reviewed the financial bank statements.
5. Staff Reports:
 - a. *Director*: The December statistics showed new registrations up significantly. Also up were website visits, and outreach with programming well-attended. The January statistics show holds, WiFi, and website visits up with strong adult programming attendance. Proposition amounts were submitted to both North Syracuse and Lyncourt School Districts. The OCIDA Annual Survey was completed and the outstanding balance on the bonds, as of December 31, 2025, is \$65,000 with a final maturity date of December 1, 2026. A meeting with Town of Salina Recreation Director Jake Brigham was very positive with plans for holiday and information collaboration planned as well as the library holding a Summer Reading Celebration at the center. Balance of report is on file.
 - b. *Youth Services Librarian*: Families enjoyed the showing of the *Abominable* movie during the December break, although other programming cancelled due to snowstorms! Attended NSCSD Pre-K Fair. Restarted the Toddlers Explorer Program and it is going well. The Teen Warrior program is going well too. Due to local schools scheduling Spring Break before Easter, I've been busy planning February Break, Spring Break, and Summer Reading all at once, as well as our regular monthly programming in between. I attended the online Children's Summer Reading Workshop with the Collaborative Summer Reading Program. Several librarians presented info about programs that could be a good fit for our Summer Reading theme: Unearth a Story @ Your Library. Jeannine and I met with Jake from the town's Parks & Rec department and learned how to reserve space at the new community center. I'm currently working on getting a large music or theater event together to utilize their stage and large community room for a Summer Reading event. This week is the local schools' February Break. I have planned an art program about Henri Matisse for children, French food for teens, Teen Silent Book Club, and the Rubber Duck Winter Games, where we'll try our versions of figure skating, luge, and curling. Balance of report is on file.
 - c. *Digital Services Librarian Report*: The past two months in digital services have been busy

ordering non-fiction books, DVDs, CDs, eBooks, and eAudio books; as well as providing personalized technology assistance to patrons. I attended webinars regarding weeding; Polaris 8.0; programming ideas incorporating hoopla resources; accessibility in libraries; AI in libraries; the NYS Talking Book and Braille Library; creating programs on a shoestring budget; fostering a welcoming environment for Deaf, DeafBlind, and Hard of Hearing patrons; setting boundaries to preserve compassion; and an OCPL Loan Policies Discussion Forum. We offered a LEGO® Club program for children. I virtually attended a combined OCPL AI Community of Practice and AI Policy Workgroup meeting, an AI Policy Workgroup meeting, an Outreach Services Meeting, and an Adult Services meeting. I also worked on a revised databases web page with Susan. Balance of report is on file.

6. Unfinished Business:

- a. Jeannine reviewed the 2026 Proposed Budget as well as did an end-of-year assessment of the budget, choosing to adjust upwards the dollars budgeted for utilities as well as the amount for unexpected prior authorizations.

7. New Business:

- a. Jeannine submitted all necessary documents for the preparation of the annual IRS 990, which was sent to Library Trustees for their review. Motion to approve the IRS 990 as submitted was made by Adria Ripka, seconded by Keith Miller. Motion carried.
- b. Jo Ann reported the handicapped entrance door is not currently working. The staff reported that this has been happening sporadically. The door will be fixed.
- c. Adria shared that a Trustees Training – getting an overview of how OCPL works and more – will be held via Zoom on February 24 at 6:00 p.m. She also reported that she is on both the MOU and Planned Services Committees to help ensure trustee participation on them.

8. Committee Reports: None

9. President's Report:

- a. President Pappalardo heartily recommended two PBS Independent Lens productions: *The Librarians* as well as *Free for All: The Public Library*. These are free to watch. In addition, he wrote a welcoming letter to the new Town of Salina Supervisor Raul Huerta, and had a very cordial in-person conversation with him.

10. Adjournment: meeting was adjourned at 8:02 p.m. Next Board meeting is scheduled for Monday, March 16, 2026 at 7:00 p.m.

Respectfully submitted by Debbie J. Stack, Secretary