

Salina Library Board of Trustees
Meeting Minutes
April 18, 2022
7:00 p.m. Library meeting room

Attending: Frank Pappalardo, Adria Ripka, Keith Miller, Karen Ingeman, Ken Nichols, Kris Nichols, Debbie Stack, Jeannine Chubon, Monica Norton, Jennifer Ranger. Absent: JoAnn Bohn.

1. Call to order at 7:00 p.m. by President, Frank Pappalardo
2. Minutes....request to change typo of Kim to Ken (Nichols) in minutes. Kris Nichols made motion to accept minutes, Adria Ripka seconded. Motion carried.
3. Treasurer's report: Ken Nichols made motion to accept, Karen Ingeman made second. Motion carried.
4. Staff reports
 - a) Director
 - certain statistics improving
 - Form 990 completed and sent on to IRS
 - Janet Richards has joined Mattydale Community Events Committee which will assist with library's outreach efforts.
 - hand held scanner purchased which will help with inventory as weeding collections
 - attended webinars:
 - Novelist Summer Reading Kickoff
 - Actively Anti-Racist service Part 1: Collection Development
 - How to Write Effective Survey Questions to gain useful data
 - HVAC central control panel unit 3 can not be repaired. Replacement cost \$1,142.
 - Roof inspection by J and B Installations found roof needing repair and a cleaning. Cost \$2,350.
 - spring landscaping and cleanup has been completed
 - BookPage digital edition on trial prorated until print subscription expires.
 - Technology report: new replacement Wi-Fi hotspots, 3 new Dell computers funded by ARPA grant, long distance service with Verizon now cancelled on land lines, restored Public computer #1, renewed licenses to Deep Freeze and annual subscription to Zoom Meetings.
 - b) Youth Services Librarian
 - meetings on working with Canteen and bringing more teens to library.
 - Meeting with Principal Davis at Lyncourt School supporting programming during summer on Wednesday afternoons.
 - spring break programming very well attended. First inside Library since 2020.
 - new families in attendance, and home kits remain very popular.
 - c) Digital Services Librarian
 - ordering, weeding, attending meetings
 - program using Scratch very successful
 - LEGO program with Monica also very well attended
 - video with adults of ARC of Onondaga
 - one on one assistance popular

5. Old Business
 - a) IRS 990. Adria Ripka made motion to accept. Debbie Stack seconded motion which then was approved.
6. New Business
 - New York State requirement on range of trustees. Bylaws will change in June to 5-15.
- 7, Committee reports
 - None
- 8, President's report
 - None
9. Adjournment at 7:31 by Keith Miller