

Salina Library Board of Trustees  
Meeting Minutes  
April 21, 2025

Present: Frank Pappalardo, , JoAnn Bohn, Debbie Stack, Ken Nichols, Kris Nichols, Jeannine Chubon, Monica Norton, and Jennifer Ranger. Excused: Adria Ripka, Keith Miller

1. The meeting was called to order at 7:06 p.m. by President Pappalardo
2. Public Comments: None
3. Minutes of the March 17, 2025 meeting were reviewed. Motion to approve as submitted was made by JoAnn Bohn, seconded by Ken Nichols. Approved unanimously. Motion carried.
4. Treasurer's Report: The March 2025 financial report was presented by President Pappalardo. Motion to accept the March 2025 report for audit was made by Kris Nichols, seconded by Ken Nichols. Approved unanimously. Motion carried. The Board reviewed the financial bank statements.
5. Staff Reports:
  - a. Director: The statistical report showed significant increases in new library card registrations, adult program attendance, number of patrons in the library, Hoopla use and website visits. The new HVAC system will be installed on April 28, as long as the weather cooperates. The new National Grid electric meter was not working properly since November resulting in underbilling of the library's electricity costs. The meter has been dealt with and an invoice paid by the library to reflect actual billing. Aldi has awarded the library \$500 for its Community Fridge. Director Chubon attended a webinar on New York laws. On Saturday, May 17 at 1:00 p.m. at Krueger's Funeral Home, there will be a ceremony recognizing a new historic roadside sign that will be erected in front of the new community center noting this was the location of the childhood home of L. Frank Baum, Wizard of Oz author. All are welcome. Balance of report is on file.
  - b. Youth Services Librarian: In March several Rising Rox Stars groups visited the library a story, craft, and information on what the library offers. We offered spring break programs for children, teens, and families all week long. It is Peeps time again and Peeps dioramas are being created and will be displayed in the children's section. Summer reading program planning is underway. Balance of report is on file.
  - c. Digital Services Librarian Report: The past month has been busy spent ordering non-fiction books, DVDs, CDs, eBooks, and eAudio books; as well as providing personalized technology assistance to patrons. I attended trainings and webinars on a variety of topics including ways to stay apprised of the latest technology for library workers and professionals, responding to activity by ICE and other law enforcement agencies at our library, hosting English conversation clubs at our library, and fifteen ways libraries can use generative AI. I worked on the community fridge project. I ran a LEGO® Club for kids. I ordered and we subsequently received the books for the Literacy Champions Grant and I worked with Susan and Mango Languages to get this ready for patrons by May 1. Balance of report is on file.
6. Unfinished Business
  - a. Community Fridge Policy: A motion to approve the new Community Fridge Policy was

made by Debbie Stack, seconded by JoAnn Bohn. Approved unanimously. Motion carried.

- b. Directors and Officer Insurance: A motion to approve the purchase of Directors and Officers insurance was made by Kris Nichols, seconded by Ken Nichols. Approved unanimously. Motion carried.

7. New Business

- a. Nominating Committee: The work of the committee is underway, in preparation for next month's board and annual meetings.
- b. Security Camera Policy: A motion to approve the Security Camera Policy was made by Debbie Stack, seconded by JoAnn Bohn. Approved unanimously. Motion carried.

8. Committee Reports: None

9. President's Report: None

- 10. Adjournment: meeting was adjourned at 7:47 p.m. Next meeting is scheduled for Monday, May 19, 2025 at 7:00 p.m.

Respectfully submitted by Debbie J. Stack, Secretary