

Salina Library Board of Trustees  
Meeting Minutes  
April 20, 2026

Present: Frank Pappalardo, Adria Ripka, Keith Miller, Debbie Stack, Jo Ann Bohn, Ken Nichols, Kris Nichols, Jeannine Chubon, Monica Norton, and Jennifer Ranger.

1. The meeting was called to order at 7:03 p.m. by President Pappalardo
2. Public Comments: None
3. Minutes of the March 16, 2026 meeting were reviewed. Motion to approve as submitted was made by Keith Miller, seconded by Jo Ann Bohn. Approved unanimously. Motion carried.
4. Treasurer's Report: The March 2026 financial report was presented by Keith Miller. Motion to accept the March 2026 report for audit was made by Debbie Stack, seconded by Adria Ripka. Approved unanimously. Motion carried. Board reviewed the financial bank statements.
5. Staff Reports:
  - a. *Director*: Numbers have grown in March 2026, in comparison to March 2025 in nearly every category, from adult programming to website visits. Library budget votes for Lyncourt and North Syracuse school district residents will take place on May 19, 2026. A reminder to vote will be sent out to those on the library mailing list. Jeannine met with the Food Bank of CNY in reference to its possible support for our library's Community Fridge. Salina Library's New York State Annual Report is in the heads of OCPL for review before submittal. Susan is pricing out costs for new computers and monitors needed to replace aging equipment of several staff members while also continuing work on ADA-Compliant website and e-newsletter. Balance of report is on file.
  - b. *Youth Services Librarian*: In March, I attended the OCPL Youth Services Meeting, where a speaker from The Reading League spoke to us about the new Science of Reading and how that can be supported in libraries. I also attended a Lyncourt Neighborhood Watch meeting with Jeannine as well as the Roxboro Middle School PIE Night. I held a different program every day of Spring Break with the best attended being our Percy Jackson Party for teens, which was created by and partially run by members of our Teen Warriors. We also had a Scratch coding class run by Miss Jennifer, a program about the work of Disney artist Mary Blair, A stuffie sleepover, and our annual family Peep diorama-making. We had a "soft launch" for a new Saturday Pokemon League, run by volunteer Liz Forth. The next session already has 8 signed up to attend. On April 30<sup>th</sup>, we are hosting *Remembering the Holocaust*, with a speaker from 3GNY, the grandson of Holocaust survivors. This event is open to all ages. Balance of report is on file.
  - c. *Digital Services Librarian Report*: The past month has been busy spent ordering non-fiction books, DVDs, CDs, eBooks, and eAudio books; as well as providing personalized technology assistance to patrons. I attended webinars about 988 and 211, 4-H STEM Adventures and Summer Reading Surprises for Unearth A Story, Using Artificial Intelligence to Elevate and Secure a Human Workforce, and a Library 2.0 Mini-Conference entitled "Perspectives on AI. Monica and I offered a LEGO® Club program for children. I virtually attended an Outreach Services meeting, an AI Community of Practice meeting, and an Adult Services meeting. Susan and I spoke to the Mattydale Seniors group regarding technology help appointments and how to avoid scams. I

ordered Mango Languages pens and bookmarks to be given out at outreach events such as the Mattydale Market. I renewed the Most Pass. I worked with Susan on revamping the Technology page of the library website. Balance of report is on file.

6. Unfinished Business:

- a. New York State Annual Report - Salina Library's New York State Annual Report is in the hands of OCPL for review before submittal.

7. New Business:

- a. Nominating Committee: Committee work is underway.
- b. OCPL Artificial Intelligence Use Policy for Staff: A motion to approve this policy as written for use at Salina Library was made by Adria Ripka, seconded by Jo Ann Bohn. Approved unanimously. Motion carried

8. Committee Reports: None

9. President's Report: None

10. Adjournment: meeting was adjourned at 7:40 p.m. Next Board meeting is scheduled for Monday, May 18, 2026 at 7:00 p.m.

Respectfully submitted by Debbie J. Stack, Secretary