

Salina Library Board of Trustees
Meeting Minutes
June 20, 2022
7:00 p.m. Library meeting room

Attending: Frank Pappalardo, Adria Ripka, Karen Ingeman, JoAnn Bohn, Ken Nichols, Kris Nichols, Debbie Stack, Jeannine Chubon, Monica Norton, Jennifer Ranger. Excused: Keith Miller

1. Call to order at 7:06 p.m. by President, Frank Pappalardo
2. Minutes for April 2022. Motion to accept by Debbie Stack, seconded by Adria Ripka. Motion carried.
3. Treasurer's report:
 - Review of financial statements.
 - April treasurer's report read by Frank Pappalardo. Motion to accept by Karen Ingeman, second by Kris Nichols. Motion carried.
 - May treasurer's report read by Frank Pappalardo. Motion to accept by Adria Ripka, second by Ken Nichols. Motion carried.
4. Staff reports
 - a) Director
 - monthly statistics continue an upward trend: Overdrive, Hoopla, programs with craft kits, more people in Library and program attendance improving.
 - web site now has community calendar which publicizes local events. This in addition to Library's events calendar.
 - OCPL now offering BrainFuse HelpNow tutoring service to all OCPL libraries
 - Mattydale Market will again be offered on some summer Wednesdays. Library will participate and promote services.
 - Community Survey created to assist with strategic planning. Available online and in print.
 - Attended 3rd Ward Community meeting, April 3, 2022, promoting Library events.
 - Annual budget propositions passed in both North Syracuse Central and Lyncourt School Districts
 - First inventory with scanner completed for adult fiction, mystery, large print and audiobook collections.
 - New staff member, Tim Huppman, as circulation assistant. Motion to approve new staff: motion by Ken Nichols, second by Debbie Stack. Motion carried.
 - attended resumed in person OCPL Suburban Librarians meeting (COVID pause)
 - webinar: American Community Survey Data for Nonprofits
 - Susan's Technology: replaced Librarian computer, color drums on Xerox printer. Configured new hand held scanner for use with Leap on iPads. Installed Community calendar on website. Repaired and cleaned equipment as required and needed.
 - b) Youth Services Librarian
 - Great amount of preplanning and preparation for Summer Reading program, Oceans of Possibilities, with very cute projects. Outdoor events, weekly craft kits. Special programs at Lyncourt on Wednesdays. Promoting Library at Roxboro Elementary Health and Wellness Fair. Post-Covid class visits have resumed. Children's Area back to normal with toys after recent class visits.
 - c) Digital Services Librarian
 - Attended webinars and also CNY Digital Inclusion Coalition Meeting. Promoting Summer Reading. Assisted Children's Librarian with two LEGO programs. Training newest employee on circulation software. One on one technology assistance to patrons increasing again after COVID. Will offer an upcoming class on choose your own adventure story using website twinery.com

5. Old Business
None
6. New Business
 - a) Open Meetings Law
 - discussion on updates to this Law and how to implement
 - all agreed to continue with in-person meetings
 - Frank Pappalardo and Adria Ripka will act as committee to update the By-Laws of the Board of Trustees of Salina Free Library.
7. Committee Reports
 - see New Business
8. President's Report
None
9. Adjournment
Meeting adjourned at 8:05 by Debbie Stack