

Salina Library Board of Trustees
Meeting Minutes
June 26, 2023

Present: Frank Pappalardo, Adria Ripka, Kris Nichols, Ken Nichols, Jo Ann Bohn, Debbie Stack, Jeannine Chubon, Monica Norton, and Jennifer Ranger. Excused: Keith Miller

1. The meeting was called to order at 7:00 p.m.
2. Public Comments: None
3. Minutes from the April 17,2023 meeting were reviewed. Motion to approve as written was made by Jo Ann Bohn, seconded by Adria Ripka. All in favor. Motion carried.
4. Treasurer’s Report: Both the April and May,2023 financial reports were presented by Frank Pappalardo. Motion to accept the April, 2023 report for audit was made by Debbie Stack, seconded by Ken Nichols. All in favor. Motion carried. Motion to accept the May,2023 financial report for audit was made by Kris Nichols, seconded by Adria Ripka. All in favor. Motion carried. The Board also reviewed financial bank statements.
5. Staff Reports:
 - a. Director: The director shared that the library is quite busy. As the statistical reports for both April and May indicated, there has been significant upticks in computer usage (in May the usage was double that of May,2022) as well as the patron counter numbers. Numbers for hoopla usage also continue to grow. Director Chubon filed the intent to apply form with OCPL for a NYS Construction Grant for a new HVAC system, with the full application due in late August. If the application is approved, that approval would occur approximately a year later – July-August,2024. The approved project would need to begin within 180 days of approval. Forms for the Employee Retention Tax Credit were submitted to Paychex, with the library eligible to receive \$27,414.49 after Paychex’s \$2600 fee. The Friends book sale was successful with a total of \$850.00 raised. Balance of report is on file.
 - b. Youth Services Librarian: Both May and June have been very busy! Monica gave a presentation about library summer programs at the Lyncourt School Budget Hearing and Board Meeting. The library hosted class visits/library tours with 15 classes and registered nearly 170 new library cards as well as reinstating dozens more. Summer Reading program registration is growing, and summer event signup is going well. Her grant request for over \$5000 to the Literacy Coalition of Onondaga County for support for the library’s Kindergarten 1000 books program including the purchase of two children’s computers and books was awarded. Balance of report is on file.
 - c. Digital Librarian Report: Both May and June have been busy, from ordering non-fiction books, DVDs, CDs, and more to providing personalized tech assistance to patrons. Jennifer accompanied Director Chubon to the Bessie Riordan Apartments to offer tech assistance and book checkouts to residents there. With Monica, she ran two LEGO Club programs for kids and teens. Balance of report is on file.
6. Old Business: None
7. New Business:

- a. Director Chubon requested a Board motion to move forward on applying for the NYS Construction Grant. Motion made by Adria Ripka and seconded by Jo Ann Bonn. All in favor. Motion carried.
8. Committee Reports: None
9. President's Report: Frank informed the Board he will invite Town of Salina Superintendent Nick Paro to the July Board meeting.
10. Adjournment: meeting was adjourned at 7:47 p.m.

Respectfully submitted by Debbie j. Stack, Secretary