

Salina Library Board of Trustees  
Meeting Minutes  
June 17, 2024

Present: Adria Ripka, Kris Nichols, Ken Nichols, Jo Ann Bohn, Debbie Stack, Jeannine Chubon, and Jennifer Ranger. Excused: Keith Miller and Frank Pappalardo

1. The meeting was called to order at 7:02 p.m. by Vice-President Ripka
2. Public Comments: None
3. Minutes from the April 15, 2024 meeting were reviewed. Motion to approve as written was made by Kris Nichols, seconded by Jo Ann Bohn. Approved unanimously. Motion carried.
4. Treasurer's Report: Two reports, one for April and one for May, were presented by Adria Ripka. Motion to accept the April 2024 report for audit was made by Jo Ann Bohn, seconded by Ken Nichols. Approved unanimously. Motion carried. Motion to accept the May 2024 report for audit was made by Debbie Stack, seconded by Ken Nichols. Approved unanimously. Motion carried. The Board reviewed the financial bank statements.
5. Staff Reports:
  - a. Director: April and May were busy months, as the statistical reports for each month showed. Overdrive and website use continue to grow, there was great attendance for spring break programming, and take and make items remain very popular. The CREST grant prequalification application was submitted to DASNY for approval. Our library proposition in both North Syracuse and Lyncourt School District passed. Senator Mannion visited the library to announce grant funding used to replace the public computers and purchase the self-check station. Several Board members joined Director Chubon at the groundbreaking for the Town of Salina Community Center. The staff office flooring/painting project is complete and looks great. Director Chubon is very appreciative of the staff for making this project go smoothly. Balance of report is on file.
  - b. Youth Services Librarian: Getting ready for summer reading was a major focus of April and May. Most of our Learning Languages collection has been catalogued and shelved, with programming to tie into the collection to launch in the fall. The Library was filled with kindergarten and 5<sup>th</sup> grade class visits. We have exciting programs and activities created around the Children and Teens Summer Reading Programs, which begin the first week of July. Balance of report is on file.
  - c. Digital Librarian Report: A lot of ordering of non-fiction books, DVDs, CDs, eBooks, and eAudiobooks was done along with personalized technology assistance to patrons. She worked with Monica to run a LEGO program for children and teens. She also attended a meeting regarding a possible Oz festival in the town of Salina. She attended several relevant webinars as well as two Outreach Services and Adult Services meetings. She gave tours to four fifth-grade classes, assisted at the Library's Mattydale Market table, and began work on an Outreach Services mini-grant application for a new tent for outdoor programming. Balance of report is on file.
6. Unfinished Business: None
7. New Business: None

8. Committee Reports:

- a. Adria reported on her attendance at the OCPL Board Meeting, which was held at the Salina Library in June She distributed our annual report and encouraged the trustees on the OCPL Board to attend programming at their libraries, in part to support their staffs.

9. President's Report: None

10. Adjournment: meeting was adjourned at 7:42 p.m. Next meeting is scheduled for Monday, July 15, 2024 at 7:00 p.m.

Respectfully submitted by Debbie J. Stack, Secretary