

Salina Library Board of Trustees  
Meeting Minutes  
July 21, 2025

Present: Frank Pappalardo, Adria Ripka, Debbie Stack, Ken Nichols, Kris Nichols, Jo Ann Bohn, Keith Miller, Jeannine Chubon, Monica Norton, and Jennifer Ranger

1. The meeting was called to order at 6:53 p.m. by President Pappalardo
2. Public Comments: None
3. Minutes of the June 26, 2025 meeting were reviewed. Motion to approve as submitted was made by Adria Ripka, seconded by Kris Nichols. Approved unanimously. Motion carried.
4. Treasurer's Report: The June 2025 financial report was presented by Keith Miller. Motion to accept the June report for audit was made by Jo Ann Bohn, seconded by Ken Nichols. Approved unanimously. Motion carried. The Board reviewed the financial bank statements.
5. Staff Reports:
  - a. Director: Jeannine reviewed the Budget Comparison document, focused on January-June, 2025, which shows no areas of concern. The CREST Grant project passed the final review and audit, resulting in DASNY processing the reimbursement payment, which was received on July 15. She wrote to thank Senator Chris Ryan for the legislative project funding from his office, part of which supported the purchase of the Community Fridge. Both Byrne Dairy and SECNY Federal Credit Union recently donated items for the pantry and fridge. June statistics showed upticks in registrations, website visits, adult and children's programs, and the number of patrons during the month. Balance of report is on file.
  - b. Youth Services Librarian: Summer has been very busy, between Summer Reading at the library and summer events at Lyncourt School. We currently have 39 kids and 28 teens signed up for Summer Reading, which is up from last year. Participants are enjoying the guest speakers and special projects, and of course weekly storytimes. Our Take-Home Craft Kits have been extremely popular and have been hard to keep in stock. She assisted the Rising Rox Stars elementary and middle school programs with some book suggestions and on-hold requests. Balance of report is on file.
  - a. Digital Services Librarian Report: We now have a facilitator for the English conversation group and I also will be trained by Literacy CNY as a back-up facilitator. I attended webinars on merchandising, updates to the NovelList database, and working with teens in the library when their behavior is problematic. I helped Monica with a teen tie-dye program and an indoor sidewalk art program. With Monica's help, I offered a paint-by-number program and helped table at the Mattydale Market. Personalized technology appointments for patrons and ordering materials helped round out a very busy month. Balance of report is on file.
6. Unfinished Business: None
7. New Business: None
8. Committee Reports: None

9. President's Report: None

10. Adjournment: meeting was adjourned at 7:26 p.m. Next Board meeting is scheduled for Monday, August 18, 2025 at 7:00 p.m. Strategic Planning Meeting will precede the Board meeting at 6:30 p.m.

Respectfully submitted by Debbie J. Stack, Secretary