

Salina Library Board of Trustees
Meeting Minutes
July 20, 2026

Present: Frank Pappalardo, Adria Ripka, Jo Ann Bohn, Debbie Stack, Ken Nichols, Kris Nichols, Jeannine Chubon, Monica Norton, and Jennifer Ranger. Excused: Keith Miller

1. The meeting was called to order at 7:09 p.m. by President Pappalardo.
2. Public Comments: None
3. Minutes of the June 15, 2026 meeting were reviewed. Motion to approve as submitted was made by Adria Ripka, seconded by Jo Ann Bohn. Approved unanimously. Motion carried.
4. Treasurer's Report: The June 2026 financial report was presented by President Pappalardo. Motion to accept the report for audit was made by Jo Ann Bohn, seconded by Debbie Stack. Approved unanimously. Motion carried. The Board reviewed the financial bank statements.
5. Staff Reports:
 - a. Director: Almost every statistic for the month of June 2026 was up over the same time period in 2025. Also, the mid-year budget review looks good with all budget lines currently on track. I've been filling in at our Mattydale Market table, located in a good spot right inside the door. This has helped us have improved interactions with attendees and has resulted in us registering more children and adults for the summer reading program than we have in previous years markets. We are working with Byrne Dairy and our 3rd ward councilor Page Steinhardt to finalize milk donations to our Community Fridge. The new loveseat is in place in the main area of the library. The area feels much more spacious without the paperback/audio shelving. The freezer in the staff refrigerator stopped working so I purchased a new one from Best Buy. I attended the July Member Libraries Council Meeting and attended a webinar: Collection Benchmark: What High Circulating Libraries Do Differently. I also finished weeding the large print books. Susan was busy with a number of technology equipment fixes. Balance of report is on file.
 - b. Youth Services Librarian: By the end of June, over 400 students from Lakeshore Elementary, Roxboro Elementary, and Roxboro Middle Schools had toured the library. Many students received library cards and about half checked out a book. One Kindergarten class was caught in a rainstorm and ended up with a surprise story time and rode back to school in a bus! We are currently in the middle of Summer Reading: *Unearth a Story at Your Library*. Our Lyncourt program is going strong: we've had *The Great and Powerful Dave* and local storyteller Mary Rhys so far, with all ages having a great time. Our teen programs have been strong again this year, with 15 teens attending our first event to make Graffiti T-Shirts. This week is one of our biggest weeks of the summer, for our events. Today was an American Girl/America 250 program focusing on the Civil War. Tomorrow is our BIG family event at the new community center, with *Didgeridoo Down Under*. We received a mini grant through OCPL to help pay for the performer, as well as to add several books about Australia to have on display and available to check out. Wednesday at Lyncourt is an event with Winterberry Homestead about waterfowl (and we're promised live animals!), then Thursday afternoon is a fossil and rock lab with an educator from the MOST. Balance of report is on file.

- c. Digital Services Librarian Report: The past month has been busy ordering non-fiction books, DVDs, CDs, eBooks, and eAudio books; as well as providing personalized technology assistance to patrons. I virtually attended trainings on a new Ingram website, reducing one's digital footprint, breaking up with big tech, handling problematic patron behavior and enforcing the rules, and developing a meeting room use policy. I also attended and presented at a staff meeting. I held a program for teens in which they created choose-your-own-adventure story games using Twine (twinery.org). I finished cataloging and processing the two I Bird NY Backpacks we received from the NYS DEC, and they can now be circulated to patrons. I helped table at the Mattydale Market twice, promoting our summer reading programs for all ages and assisting with signups for these programs. Balance of report is on file.
- 6. Unfinished Business: None
- 7. New Business
 - a. Code of Conduct: The newly updated Code of Conduct was reviewed. Motion to approve the updated Code of Conduct as presented was made by Adria Ripka, seconded by Kris Nichols. Approved unanimously. Motion carried.
 - b. Town of Salina Contract Request for 2027: Motion to approve the Library's Town of Salina 2027 funding request was made by Debbie Stack, seconded by Adria Ripka. Approved unanimously. Motion carried.
- 8. Committee Reports: None
- 9. President's Report: None
- 10. Adjournment: meeting was adjourned at 7:40 p.m. Next meeting is scheduled for Monday, August 17, 2026 at 7:00 pm.

Respectfully submitted by Debbie J. Stack, Secretary