

Salina Library Board of Trustees
Meeting Minutes
August 18, 2025

Present: Frank Pappalardo, Adria Ripka, Debbie Stack, Ken Nichols, Kris Nichols, Jo Ann Bohn, Keith Miller, Jeannine Chubon, and Jennifer Ranger. Excused: Monica Norton.

1. The meeting was called to order at 7:01 p.m. by President Pappalardo
2. Public Comments: None
3. Minutes of the July 21, 2025 meeting were reviewed. Motion to approve as submitted was made by Adria Ripka, seconded by Keith Miller. Approved unanimously. Motion carried.
4. Treasurer's Report: The July 2025 financial report was presented by Keith Miller. Motion to accept the June report for audit was made by Jo Ann Bohn, seconded by Kris Nichols. Approved unanimously. Motion carried. The Board reviewed the financial bank statements.
5. Staff Reports:
 - a. Director: The library's annual contract request to the Town Supervisor was submitted. The NYS Construction Grant application for funding to address lighting needs, is complete and ready for Board review. We saw growth in programming, website and wi-fi usage, and holds in comparison to July of 2024. In honor of its 15th anniversary in Syracuse, Monica led two very successful Dolly Parton Imagination Library story times during the recent Mattydale Market, where we spoke with 132 people. It was a busy month on the technology front including the replacement of two ten-year-old computers. Balance of report is on file.
 - b. Youth Services Librarian: This year we ended Summer Reading with 30 teens and 48 kids signed up, right about where we ended last year. Kids read for a total of 14,401 minutes, and teens read 26,748 minutes. Our Lyncourt programs were very successful during the mornings this year, and a few teachers mentioned how much they appreciated having something extra for their students. The biggest surprise this summer was the success of our teen events. Each event seemed to get more popular, with our Boba event bringing in 18 teens (of 7 signed up), and 12 teen readers signed up to attend our After-Hours party. Balance of report is on file.
 - c. Digital Services Librarian Report: The past month in digital services has been busy spent ordering non-fiction books, DVDs, CDs, eBooks, and eAudio books; as well as providing personalized technology assistance to patrons. I have been completing online training offered through LiteracyCNY in preparation for our upcoming Adult English Conversation Group. I attended webinars on "Trusting AI - Building Trust into the AI Ecosystem" and "Know Your Rights with the New York Immigration Coalition, Part Two: Library FAQs." I helped Monica with a messy art program for kids and helped set up LEGO® Club and the giant candy land program for kids. I assisted Monica with a teen after hours party at the end of their summer reading program. I also helped table at the Mattydale Market twice. I virtually attended an OCPL AI Community of Practice and Adult Services meetings. Balance of report is on file.
6. Unfinished Business:
 - a. Strategic Plan: Board members reviewed the latest version of the library's five-year

Strategic Plan. Motion to accept the Strategic Plan as presented was made by Debbie Stack, seconded by Ken Nichols. Approved unanimously. Motion carried.

7. New Business:

- a. New York State Construction Grant: A motion to approve the NYS Construction grant application as written seeking funding to upgrade some of the lighting to LED was made by Adria Ripka, seconded by Jo Ann Bohn. Approved unanimously. Motion carried.
- b. Library closure of parking lot for maintenance: A motion to approve the closure of the library on Saturday, August 23 for parking lot maintenance work was made by Adria Ripka, seconded by Jo Ann Bohn. Approved unanimously. Motion carried.

8. Committee Reports: None

9. President's Report: None

10. Adjournment: meeting was adjourned at 7:30 p.m. Next Board meeting is scheduled for Monday, September 15, 2025 at 7:00 p.m.

Respectfully submitted by Debbie J. Stack, Secretary