

Salina Library Board of Trustees  
Meeting Minutes  
September 16, 2024

Present: Frank Pappalardo, Keith Miller, Adria Ripka, Jo Ann Bohn, Debbie Stack, Ken Nichols, Kris Nichols, Jeannine Chubon, Monica Norton, and Jennifer Ranger. Excused:

1. The meeting was called to order at 7:01 p.m. by President Pappalardo
2. Public Comments: None
3. Minutes from the August 19, 2024 meeting were reviewed. Motion to approve as amended (inclusion of Ken Nichols name as present) was made by Keith Miller, seconded by Jo Ann Bohn. Approved unanimously. Motion carried.
4. Treasurer's Report: The August 2024 financial report was presented by Kieth Miller. Motion to accept the August 2024 report for audit was made by Adria Ripka, seconded by Kris Nichols. Approved unanimously. Motion carried. The Board reviewed the financial bank statements.
5. Staff Reports:
  - a. Director: Monthly statistics show increases in Overdrive, computer use, website visits, programming, and patron counts. Library carpets cleaned. New NYS legislation expands library construction aid for public libraries and our library is now eligible for state aid up to 90% of project costs. Balance of report is on file.
  - b. Youth Services Librarian: She has been busy weeding the Children and Teen areas. She has begun contacting ENL teachers about the new Learning Languages section and finding collaborators to teach language programs for kids. Balance of report is on file.
  - c. Digital Services Librarian Report: The past month was busy with ordering materials and providing personalized technology assistance to patrons. She also weeded the adult non-fiction section. She attended webinars on a variety of topics including Genealogy Databases. Balance of report is on file.
6. Unfinished Business: None
7. New Business:
  - a. 2025 Budget Resolutions:
    - Resolution 2024-3:* A motion was made to approve this resolution by JoAnn Bohn, seconded by Kris Nichols. Approved unanimously. Motion carried.
    - Resolution 2024-4:* A motion was made to approve this resolution by Adria Ripka, seconded by Frank Pappalardo. Approved unanimously. Motion carried.
    - Resolution 2024-5:* A motion was made to approve this resolution by Debbie Stack, seconded by Ken Nichols. Approved unanimously. Motion carried.
  - b. Strategic Plan: Director Chubon reported that it is time to get to work on an updated strategic plan. She asked that we refer to the Trustee Handbook (starting on page 176) to get an overview of what needs to be done. and then watch the Trustee Handbook Strategic Webinar, online, at the address she provided.
  - c. Trustee Handbook Strategic Plan Webinar: Trustees asked to watch the Trustee Handbook Strategic Plan Webinar, to be discussed at the October Board meeting.
8. Committee Reports: None

9. President's Report: None

10. Adjournment: meeting was adjourned at 7:34 p.m. Next meeting is scheduled for Monday, October 21, 2024 at 7:00 p.m.

Respectfully submitted by Debbie J. Stack, Secretary